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SECRETARY OF THE STATE
Date/Time Stamp: 2019 OCT 18 PM 3:38

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- Private Sponsor(s) (list all): U.S. Association of Former Members of Congress (FMC)

Travel date(s): **Saturday, September 21, 2019 - Saturday, September 28, 2019**

Name of accompanying family member (if any): N/A

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate <input checked="" type="checkbox"/> Actual Amount	\$3961.69	\$1501.81	\$438.53	\$180.60 (Guides, room fees, interpreters)

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	N/A	N/A	N/A	N/A
<input type="checkbox"/> Actual Amount				

10/16/2019
(Date)

Sarah Holmes

(Printed name of traveler)

James P. Hall
(Signature of traveler)

(Signature of traveler)

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

10/16/2019
(Date)

Jeanne Shaker
(Signature of Supervising Senator/Officer)

(Signature of Supervising Senator/Officer)

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Form RE-1

Best,

Miles Monaco
Japan Fellow

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PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): US Association of Former Members of Congress (FMC)
2. Description of the trip: Please see attached.
3. Dates of travel: Saturday, September 21 to Saturday, September 28 2019
4. Place of travel: Tokyo and Okinawa, Japan
5. Name and title of Senate invitees: Please see attached.
6. I *certify* that the trip fits one of the following categories:
 - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
– OR –
 - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
– AND –
 - ☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
 - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
– AND –
 - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

The trip compliments FMC's year-round Capitol Hill programming, which provides a forum for dialogue

on the issues most relevant to the U.S. - Japan strategic alliance and the East Asia region. FMC's flagship

program, Congress to Campus, brings a bipartisan pair of Former Members of... (Please see attached)

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	Blake: \$3476.43 Holmes: \$3701.13 Kistenmacher: \$3451.43 For details please see attached.	\$1302 For details please see attached.	\$1035 For details please see attached.	\$600 For details please see attached.
<input type="checkbox"/> Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip is organized specifically with regard to congressional participation

18. Reason for selecting the location of the event or trip

Please see attached.

19. Name and location of hotel or other lodging facility:

1) Hilton Okinawa Chatan Resort (40-1 Mihama, Chatan-Cho, Okinawa 904-0115)

2) Hotel New Otani Tokyo (4-1 Kioichio, Chiyoda-ku, Tokyo 102-8578)

20. Reason(s) for selecting hotel or other lodging facility:

The hotels listed above were selected for their proximity to meeting sites, close access to public transit,

cost below per diem rate, and comfort of accommodation.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Daily expenses are below U.S. Department of States' maximum foreign per diem rates.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

They will travel on economy airfare for all flights. Ground transportation will consist of domestic public metro trains and a privately-chartered bus.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: Sabine Schleidt

Name and Title: Sabine Schleidt, Chief Operating Officer

Name of Organization: U.S. Association of Former Members of Congress (FMC)

Address: 1401 K St. NW, Suite 901 Washington, DC 20005

Telephone Number: (202) 222-0972

Fax Number: _____

E-mail Address: SSchleidt@usafmc.org

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Transportation Expenses:

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In case of an emergency in Japan, please call:
U.S. Embassy - Tokyo: +81-3-3224-5000

Hilton Okinawa Chatan Resort
40-1 Mihama
Chatan-Cho
Okinawa 904-0115
Tel: +81-98-901-1111

1:55pm	UA0079 from EWR to NRT (Terminal 1) [HOLMES, Sarah]
2:00pm	UA0007 from LAH to NRT (Terminal 1) [KISTENMACHER, Nick]
2:20pm	UA7938 from ORD to NRT (Terminal 1) [BLAKE, Shelly]
2:20 – 5:55pm	Go through customs and layover in airport
5:55 – 8:45pm	NH2159 from Tokyo to Okinawa; transfer to hotel
9:30pm	Check-in at hotel

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Monday, September 23, 2019

<Okinawa>

Breakfast 8:00 – 9:15am	Regional Briefing: Okinawa's History and Relationship with the U.S. Discussion with the U.S. Consul General, Naha Conversation with Consul General Robert Koepcke on the Consulate's priorities in Okinawa, at hotel in Chatan. <ul style="list-style-type: none">• Briefing on the current state of affairs in Okinawa, and Japan.
9:30 – 10:45am	Academic View of Okinawan Identity Discussion with Prof. Masaaki Gabe , Ryukyu University Working breakfast on overview of Okinawan identity and cultural, Okinawan – Tokyo relationship. Rest - Q&A Session moderated by a delegate
11:00am – 12:00pm	Bus ride from hotel to next meeting
Lunch	Informal lunch <i>Location TBD</i>
1:00 – 2:30pm	Memory of World War II Visit and tour of Okinawa Prefectural Peace Memorial Museum with Marine Corps Community Service guide <ul style="list-style-type: none">• Guided tour by Marine Corps Community Service guide, offering a unique perspective on the memory of World War II in Okinawa. <i>614-1 Mabuni, Itoman-shi, Okinawa</i>
2:30 – 3:30pm	Bus ride from museum to next meeting
3:45– 5:15pm	U.S. Rebalance to the Asia-Pacific Briefing with officers at Kadena Air Base Briefing by select officers at Kadena Air Base on the current state of the base and its relationship with the surrounding community. An overview of the base's +70 years of history on the island. <i>Kadena Air Base</i>
5:45 – 6:00pm	Bus ride to hotel
Dinner 7:30 – 9:00pm	Working Dinner Conversation with Ms. Paige Cottingham-Streater Dinner conversation with Ms. Paige Cottingham-Streater , Executive Director of the Japan-U.S. Friendship Commission <ul style="list-style-type: none">• Overview on current US-Japan Relations establishing a foundational understanding of the bilateral relationship

Omoro Duchi, 2-3 Aja, Naha, Okinawa

Tuesday, September 24, 2019 **<Okinawa>**

9:00 – 10:30am

Visit to AmerAsian School

- A site tour offers our delegation insight on the societal impacts of US bases in Okinawa
- Briefing of the history and mission of the school by their principal
- Visiting classrooms of Middle School students

The AmerAsian School in Okinawa, was founded 20 years ago by five women with the goal of providing bi-racial children a "double education" so they could learn about American and Japanese culture/identity. The was heavily supported by former Prime Minister Keizo Obuchi, and has won three major education awards from the Japan Foundation, Asahi Shimbun, and Hakuho.

15-22 Shimashi, Ginowan, Okinawa

10:45 – 11:30am

Bus ride from AmerAsian School to next meeting

11:30 – 1:30pm

Cutting-edge Technology: From "Keystone of the Pacific" to "Hub of International Education in the East Asia"

Visit to Okinawa Institute of Science and Technology

Guided tour of OIST main campus and lunch discussion with faculty members

Briefing and presentation given by Executive Vice President Dr. Bob Baughman at their Technology Development and Innovation Center

The Okinawa Institute of Science and Technology Graduate University (OIST) is an interdisciplinary graduate school. Over half of the faculty and students are recruited from outside Japan, and all education and research is conducted entirely in English. The OIST Graduate University shall conduct internationally outstanding education and research in science and technology, and thus contribute to the sustainable development of Okinawa, and promote and sustain the advancement of science and technology.

1919-1 Tancha, Onna, Kunigami, Okinawa

2:00 – 3:30pm

Japan's Security Priority in the Region

Briefing and tour of Japan Ground and Maritime Self-Defense Force Naha Base

- Conversation on the role of the Japan Air Self-Defense Force in Japanese national security.
- Briefing on the state of the region, covering topics such as North Korea, China's military expansion, and US ally's like South Korea.

301 Jitoma, Naha, Okinawa

3:30 – 4:00pm Bus ride from base to next meeting

4:15 – 5:15pm

History of Ryukyu Kingdom

Visit and tour of Shuri Castle with Mr. Kurayoshi Takara

- The Castle will offer our delegation insight on Okinawa's indigenous population, before they became a part of Japan.

A city district of Naha today, Shuri is the name of the former capital of the Ryukyu Kingdom. Shuri Castle served as the administrative center and residence of the Ryukyu kings for several centuries until Okinawa became a Japanese prefecture in 1879. Shuri Castle was originally built in the late 1300s, and played an integral role in the political unification of the island. The Castle will offer our delegation insight on Okinawa's indigenous population, before they became a part of Japan.

1-2 Shurikinjo, Naha, Okinawa

Dinner

Okinawa: A Pacific Trade Hub

6:30 – 8:00pm

Discussion with representatives from American Chamber of Commerce of Okinawa (ACCO)

Wednesday, September 25, 2019 <Okinawa/Tokyo>

Breakfast	At hotel
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9:55am - 12:25pm NH0994 from Okinawa to Tokyo

12:45 – 1:25pm Bus ride from airport to next meeting

Lunch

Foreigners in Japan 101: Creating a Japanese Identity

1:30 – 2:30pm

Lunch discussion with **Patrick Harlan**, commentator, lecturer at Tokyo Institute of Technology

Roundtable conversation on experience living in Japan as an American, the cultural difference in business and communication between the US and Japan, how Japanese TV audience views American political process, and traits of young Japanese students

3:00 – 3:30pm

Bus ride from lunch to next meeting

3:30 – 5:00pm	<p>The Influence of Buddhism and Shintoism in Japanese Society Visit to Meiji Jingu Shrine, and guided tour by priest including brief presentation on the role of religion in Japan.</p> <ul style="list-style-type: none"> Participants will learn of the significant role it plays in the life and mindset of Japanese citizens and politicians. <p><i>Meiji Jingu, dedicated to Emperor Meiji, the first emperor of modern Japan, is of Shinto origin, a religion native to Japan which centers on polytheistic nature worship and whose origin goes back to primitive times. Over its long history, Shintoism has developed into a religion that has become truly unique in the world, adopting continental influences to combine with its own indigenous traditions. Japanese spiritual and daily life is deeply rooted in Shintoism.</i></p> <p>1-1 Yoyogikamizono-cho, Shibuya-ku, Tokyo</p>
5:45 – 6:00pm	Bus ride to hotel
6:30 – 7:00pm	Bus ride from hotel to dinner
Dinner 7:00 – 9:00pm	<p>Understanding Regional Dynamics Discussion with mid-level diplomats from Ministry of Foreign Affairs</p> <ul style="list-style-type: none"> Brief introduction of each diplomat (four to five), including their background and current assignment, conversation on their experience previously working in the Japanese Embassy in Washington, D.C.

Thursday, September 26, 2019 < Tokyo >

Breakfast	At Hotel
8:00 – 9:30am	<p>US Embassy Country Briefing Briefing by select heads of sections such as Political, Economic, Commerce, Public Affairs, and Consular on the current state of bilateral relationship</p> <p>1-10-5 Akasaka, Minato-ku, Tokyo</p>
10:00 – 11:30am	<p>The Effectiveness of Abe's Womenomics Discussion with female leaders such as Ms. Kathy Matsui, Goldman Sachs, and Prof. Mieko Nakabayashi, Waseda University</p> <p>Open discussion between delegation and Japanese female experts, in their respective fields</p> <ul style="list-style-type: none"> Overview on the impacts of Prime Minister Abe's Womenomics on Japanese society
Lunch	

12:00 – 1:00pm	<p>Lunch discussion with Mr. Harry Hill, Chairman of the Japan-U.S. Friendship Commission</p> <p>Working lunch on overview of Japanese politics and economy, US-Japan bilateral relationship</p> <p>Opening remarks by discussant</p> <ul style="list-style-type: none"> • Rest - Q&A Session moderated by a delegate
1:30 – 3:00pm	<p>Voices of the New Generation</p> <p>Visit to Tokyo University and discussion with students, led by Prof. Kiichi Fujiwara</p> <p><i>Tokyo University</i></p>
3:30 – 4:30pm	<p>Unveiling the Infrastructure Hub of Japan</p> <p>Tour of Tokyo Station, led by representatives from East Japan Railway</p> <p>Briefing by representatives from East Japan Railway on Japan's existing public transportation system on a variety of topics including quality control and emergency preparedness</p>
4:30 – 5:00pm	Bus ride back to hotel
6:30 – 7:00pm	Bus ride from hotel to next meeting
Dinner 7:00pm – 8:30 pm	<p>The Importance of a Multilateral Cooperation</p> <p>Dinner discussion and exchange with representatives from ASEAN nations, including: DCM Ethan Chua, Embassy of Singapore; DCM Cherdchai Chiavaivid, Embassy of Thailand</p> <p>Conversation on state of affairs between various ASEAN nations and Japan.</p> <p>Discussion surrounding topics such as trade and security, in the region.</p>

Friday, September 27, 2019 <Tokyo>

Breakfast	At the hotel
9:30 – 11:30 am	<p>The Economic Impacts of an Aging-Society</p> <p>Meeting with representatives from Aflac at their Innovation Lab</p> <p>Conversation on the economic impacts a shrinking population has on a business.</p> <p>Insight on the experience of being an American company operating in Japan.</p>
Lunch Noon – 1:00pm	<p>Informal lunch at Japanese Diet building at a cafeteria of the Office Building of the House of Representatives in the Japanese Diet</p> <p><i>Diet Office Building of the House of Representatives, 2-1-1 Nagata-cho, Chiyoda-ku, Tokyo</i></p>

1:00 – 1:45pm	<p>“Reiwa”: A New Era for Legislation</p> <p>Tour of the National Diet Building, a Japanese Parliament, guided by a staff from the Japanese Diet’s International Division</p> <p>The tour, guided by a staff from the Diet, will include visiting the Committee rooms and the House Chambers, and will allow the delegation to learn the history of Japanese legislature.</p> <p><i>The National Diet is Japan’s bicameral legislature, composed of a lower house (House of Representatives) and an upper house (House of Councillors). This building was completed in 1936.</i></p> <p><i>National Diet of Japan</i> <i>1-7-1 Nagata-cho, Chiyoda-ku, Tokyo</i></p>
2:00 – 4:30 pm	<p>Visions for the Tokyo 2020 Paralympic Games</p> <p>Visit to Nippon Foundation Paralympic Support Center and Para Arena</p> <p>Discussion with representative for the Tokyo 2020 Paralympic Games, on a variety of topics from the accessibility of Japanese society to preparing for the upcoming Games.</p> <ul style="list-style-type: none"> Guided tour of their official training site, the Para Arena, where innovative solutions to accessibility issues are put into action. <p><i>4F The Nippon Zaidan Bldg, 1-2-2 Akasaka, Minato-ku, Tokyo</i> <i>And</i> <i>3-1 Higashi-yashio, Shinagawa-ku, Tokyo</i></p>
4:00 – 4:45pm	Bus back to hotel
6:15 – 6:30pm	Bus ride from hotel to dinner
Dinner 6:30 – 8:30pm	<p>Debrief Dinner</p> <p>Debrief dinner conversation on what each participant learned during the trip, how they will get back the knowledge and experience to the District/State</p> <ul style="list-style-type: none"> Led by FMC Staff Open conversation on the impact meeting partners and site visits had on participants
<u>Saturday, September 28, 2019</u>	
7:00am	Ms. Shelly Blake checks-out of hotel
7:10 – 7:30am	Bus ride from hotel to Haneda airport to drop off Ms. Shelley Blake
<u>Travel Day</u>	

10:40am UA 7912 from HND to ORD (Terminal 1)

Layover

UA5645 from ORD to LNK (Final Destination)
[BLAKE, Shelly]]

10:15a- 11:45am Bus ride from hotel to airport

Departing Time

Layover

6:10pm UA0142 from NRT to DEN (Terminal 1)

Layover

UA4567 from DEN to MEM (Final Destination)
[KISTENMACHER, Nick]

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2019 State Director Study Tour to Japan

Saturday, September 21, 2019 to Saturday, September 28, 2019

Tokyo and Okinawa, Japan

Senate Invitees

Ms. Shelly Blake, State Director, Office of Sen. Ben Sasse (R-NE)

Mr. James Cantwell, State Director, Office of Sen. Edward Markey (D-MA)

Ms. Sarah Holmes, State Director, Office of Sen. Jeanne Shaheen (D-NH)

Ms. Cameron Joost, State Director, Office of Sen. Tammy Duckworth (D-IL)

Ms. Leila Kimbrell, State Director, Office of Sen. Lisa Murkowski (R-AK)

Mr. Nick Kistenmacher, State Director, Office of Sen. Marsha Blackburn (R-TN)

Ms. Stacey McClure, State Director, Office of Sen. John Boozman (R-AR)

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